

Minutes of the 1st Steering Committee

on Friday, May 23, 10.00 – 12.00 hrs
at the Ministry of Environment and Water, Budapest

Participants

- | | | |
|-----------------------------------|-------------------------|-------------------------------------|
| 1. Dr. Becker László | 9. Jacobsen, Maria | 17. Ránky Lea |
| 2. Borsos Judit | 10. Janák Emil | 18. Regius Márta |
| 3. Burmester, Karin | 11. Kantola, Erkki | 19. Schmidt-Bens, Ingemarie |
| 4. Esztó Piroska | 12. Dr. Kohár Katalin | 20. Szabó Teréz |
| 5. Glasmacher, Theresa | 13. Máróné Gábos Elvira | 21. Tóthné Pálfi Katalin |
| 6. Dr. Háfra István | 14. Ori István | 22. Dr. Varga Pál |
| 7. Hajdu Attila | 15. Papp Kornél | 23. Zibrinyiné Vendel-Mohay
Luca |
| 8. Henry de Villeneuve,
Pierre | 16. Dr. Pásztor Zsolt | |

Meeting procedure and results

1. Welcome by Mr. István Ori, State Secretary

The chairman, State Secretary István Öri, welcomed all participants to the meeting of the Steering Committee. He stated that the project team was currently at a decisive step in the joint realisation of the Twinning Project and that several important decisions had to be made. Due to shortage of time he proposed to start with the needed decisions.

1.1 Decision on involved “Authorities”

Mr Öri underlined the importance of the participation in this Twinning Project of all three “Authority Groups” as there are the 12 Regional Environmental Inspectorates, the 12 Water Management Directorates and the 10 National Park Directorates. Originally the Twinning Project had been designed for the Regional Environmental Inspectorates and not for the Water Management Directorates because the latter didn't belong to the former Ministry for Environment. But after the general elections in 2002 the responsibility for the water management had been transferred to the new “Ministry of Environment and Water” (MoEW). This was the reason to include them. Against this background the State Secretary asked for appropriate support of all three “Authority Groups” for the work to be carried out.

1.2 Decision on training

Due to the rules of the Twinning manual only the financing of the trainers and the interpreters is covered by the Twinning budget. Therefore the State Secretary stated that the costs for the rent of the facilities and other associated costs such as subsistence of the participants during the training for the 300 inspectors should be covered either by the MoEW or by the participants themselves. Mr Öri requested the PAA office to elaborate a proposal incl. an estimation of the costs and to send it to him.

1.3 Decision on lack of office space

Mr Öri promised to solve the problem of the lack of office space for the German and Finnish Short Term Experts in the week following the Steering Committee meeting.

1.4 Decision on a joint website for all Twinning Projects

Following the proposal of the PAA to install a joint website for all actual Twinning Projects dealing with environmental issues which will be financed by this Twinning Project, Mr Öri recommended that Dr. Varga should write a proposal on this issue and discuss this with Mr Bozo.

2. Welcome by Mrs. Karin Burmester, German Project Leader

Mrs. Burmester began by thanking Mr Öri for his visibly strong support for the Twinning Project. She then gave an overview of the German involvement in Twinning Projects in the area of environment. Since 1998, Germany has participated in a total of 43 Twinning projects (among them 1 Twinning Light and 1 Tacis Twinning project). Here, projects in the area of water and waste management are of special political significance.

The Twinning programme was recently extended to the year 2006. The question arose in how far Hungary would be participating in the Twinning Programme in the future. Dr. Becker (MoEW, SPO) replied that he had been invited by the Prime Minister's office to make proposals for new projects for the current year, but that he had no information on projects in the upcoming years. Dr. Pásztor (EC Delegation) remarked that the Twinning programme would be submerged into the Transition Facility and that approximately € 40 million (€20m in 2004, € 14m in 2005 and €7m in 2006) were foreseen for Twinning Projects in Hungary in the upcoming years.

Mrs. Burmester's slides are attached.

3. Results achieved in the first period, Ingemarie Schmidt-Bens, PAA

Mrs. Schmidt-Bens gave an overview of the activities and results achieved in the project so far:

3.1 Key Objectives of the Project

For those who were not yet familiar with the Twinning Project the PAA outlined the key objectives of the project:

- to strengthen the institutional background,
- to get permitting, licensing and compliance control in line with the requirements of EU environmental Acquis,
- to ensure the consideration of the Aarhus Convention,
- to enable staff concerned for the application of environmental Acquis in providing training on main EU Directives and on Minimum Criteria of Inspections and
- to design a sustainable training system for future times.

3.2 Introduction of the Twinning Team

The PAA then introduced the members of the Twinning team: the German and Hungarian Project Leaders Mrs. Burmester and Dr. Varga, the Finnish Team Co-ordinator Mr. Kantola, the German Project Manager Ms. Glasmacher as well as the PAA assistants Mrs. Zibrinyiné Vendel-Mohay and Mrs. Borsos. She also introduced three new Hungarian counterparts: Mrs. Régius, Mrs. Esztó and Mrs. Máróné-Gábos, standing in for Mr. Antók. Furthermore, a

total of 22 Short Term Experts supplement the Twinning team of whom 14 are from Germany and 8 from Finland.

3.3 First Quarterly Report

The PAA went on with informing about the 1st Quarterly Report of this Twinning Project where some statements were made about

- the identification of the Twinning Project and its background,
- the activities during the reporting period and their assessment and
- the financial situation.

3.4 Questionnaire

In the following Mrs. Schmidt-Bens described one of the most important activities within the Twinning Project in the past months: the elaboration of the questionnaire for the three involved "Authority Groups". This questionnaire had been

- elaborated with the Short Term Experts,
- discussed and overviewed with the heads of the mentioned 34 "Authorities" during 2 workshops,
- translated into Hungarian and distributed to all 34 Authorities.

The Questionnaire is divided into 4 big parts, 14 sections with approximately 200 mostly closed questions:

- Part A: "Institutional Basis" with approximately 50 questions,
- Part B: "Staff" with approximately 35 questions,
- Part C: "Regulatory Cycle Procedures" with approximately 85 questions and
- Part D: "Information and IT-Equipment" with approximately 30 questions.

It is asked to be read in conjunction with a guidance for each of the 14 sections. The heads of the "Authorities" get interviewed anonymously. The interview phase had started some weeks ago. - The answered questionnaire supplies core information on organisation, permitting procedures as well as on inspections and lack of training. - The results of the questionnaire and the interviews will be the basis of the SWOT-Analysis to be carried out in Component C of the project's work plan.

3.5 STE Missions

Since the start of the project 7 STE missions have taken place by STEs Mr Vogel, Mr Engel and Mrs. Lindström.

3.6 Achieved Benchmarks

Mrs. Schmidt-Bens focused on the achieved benchmarks: By now

- Component A with Activity 1: the Kick-off Meeting at 23rd of January and
- Component B with Activities B 1 – B 5 have been completed successfully and in time.
- Activity B 6 – the fully answered questionnaire - won't be ready before the end of June due to the time-consuming Interview Action. The later turned out to be the best way to get as many questions answered as possible.

Mrs. Schmidt-Bens' slides are attached.

4. Scope of administrative area covered by this Twinning project, Dr. Pál Varga, Hungarian Project Leader

Dr. Varga gave a thorough overview over the complexity of the scope of the administrative area covered by this Twinning project. To use his time effectively Dr. Varga spoke in Hungarian but his slides were elaborated in English. The English slides can be provided upon request.

5. Training for 300 members of staff – problems + proposals, Ingemarie Schmidt-Bens, PAA

Mrs. Schmidt-Bens informed the Steering Committee about the training that will be carried out in the framework of the Twinning project. A total of 300 staff members of the inspectorates, among them a core group of 18 future trainers, will receive training from autumn 2003 onwards. The topics of the training as well as the suggested organisation of the training are included in the presentation attached (decision on financing see under 1.).

The PAA office is currently in negotiations with the Regional Environmental Centre for Central and Eastern Europe (REC) about the possibility of using their facilities and receiving support in the organisation and implementation of the trainings. Mrs. Burmester pointed out that the PAA office should get the support of a professional company in the management and administration of the training. According to the PAA, the staff of the REC has that kind of experience and capacity to carry out these tasks. Mr Pierre Henry de Villeneuve (PAA, Twinning Project "Water Framework Directive") remarked that his team was applying for the support of a local professional organisation, the VITUKI. Mrs. Burmester requested that the Twinning team should look for funds to pay for such a professional support from the Twinning project's budget, if possible, or from external sources. Dr. Pásztor added that it would be useful to design different scenarios for the training (with varying numbers of participants, varying locations etc.) and making a cost estimate per scenario. This should not only be sent to the State Secretary but also to the EC Delegation.

Mr Papp, representing the National Water Authority, asked the Steering Committee whether staff from the Water Management Directorates would be trained as well. Dr. Varga and the PAA accepted this idea but were concerned because the relevant water directives were not among the formerly demanded training topics in the Twinning Covenant. Mrs. Máróné-Gábos from the Water Management Department of the MoEW requested that appropriate changes to the Covenant should be made so that training for the staff of the Water Management Directorates becomes possible. Ms. Szábo from the EC Delegation stated that changing the Covenant was not a problem as long as there was a joint agreement between the two Project Leaders from Germany and Hungary. Mrs. Burmester therefore asked Mrs. Máróné-Gábos to be so kind as to make a proposal for the changes needed in the Covenant.

6. How co-operation and co-ordination of the actual Twinning Projects could be improved, PAAs

The PAA pointed out that this Twinning Project focuses on the strengthening of the institutional background of the environmental, water and national park authorities and has – apart from other issues – also to consider the ongoing and – if possible – the results of all actual Twinning Projects dealing with environmental and water questions.

Therefore the PAA had proposed to the other PAAs as well as to the State Secretary Mr. Öri at occasion of a former meeting with him to install a joint website – financed by this project -

where the State Secretary as well as all PAAs and all Hungarian counterparts could enter at any time to get informed about the current status of the projects. This was also offered as support to the State Secretary who had said to be interested in co-ordinating the Twinning projects (see decision under 1.)

Ms. Jacobsen (PAA of Twinning Project "Implementation of the IPPC Directive") had been asked to demonstrate the advantages such a website can provide. After she had invited the members of the SC to have a look at the "IPPC-website" everybody was convinced that a joint website would be a very useful tool for all concerned (decision see under 1.).

Berlin, June 25, 2003

Theresa Glasmacher, Project Manager
B.&S.U. Beratungs- und Service-Gesellschaft Umwelt mbH

Twinning Project HU2002/IB/EN-02

Meeting of the Steering Committee

Karin Burmester

Federal Ministry for the Environment, Nature Conservation and
Nuclear Safety

Budapest, May 23, 2003



Germany's Participation in Environment Twinning Projects

Year	Total number of Twinning projects in the environment* with German participation*	as Lead Partner	as Junior Partner	German PAA
1998	16	5	7	6
	12			
1999	9	3	0	3
	3			
2000	16	9	2	11
	11			
2001	15	4	0	5
	4			
2002	20	9	1	9
	10			
2003	2	1	0	2
	1			
Total	78	31	10	36
	41			

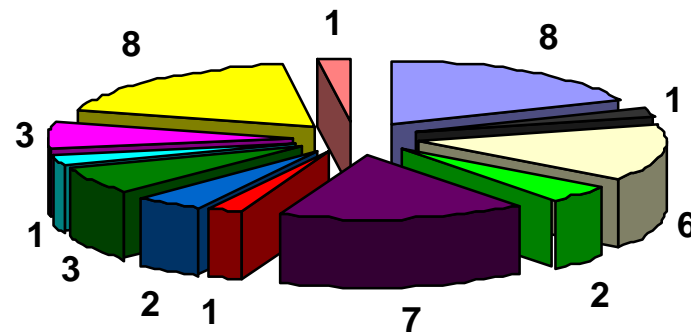
*not including Tacis and Twinning Light Projects

**In addition: Germany is implementing 1 Tacis Twinning and 1 Twinning Light Project
= total of 43 Twinning Projects**



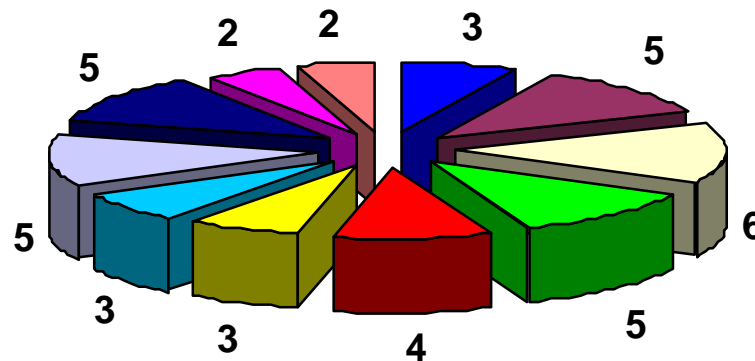
Projects per Candidate Country

Total number of projects: 43



Projects per Subject

Total number of projects: 43



- | | |
|---------------------|-----------------------|
| ■ Water management | ■ Env. Law |
| ■ Air Quality | ■ Finances |
| ■ Waste management | ■ Nature conservation |
| ■ EIA | ■ IPPC |
| ■ Capacity building | ■ other |
| ■ Radiation | |

German-Hungarian Twinning Projects in the area Environment

- HU1998/IB/EN01 Transposition of the Environmental Acquis (Lead Partner = France)
- HU1998/IB/EN02 Central Environmental Fund
- HU2000/IB/EN01 Development of the Hungarian Air Quality Monitoring System
- HU2001/IB/EN04 Implementation of the IPPC Directive
- HU2002/IB/EN01 Support in the implementation of the Water Framework Directive
- HU2002/IB/EN02 Strengthening of the Environmental Inspectorates

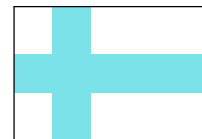


*„Institutional Strengthening of Environmental Inspectorates”
1st Steering Committee 23rd of May 2003*

Results achieved in the first Period

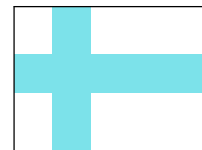
“Institutional Strengthening of Environmental Inspectorates”

Ingemarie Schmidt-Bens, PAA



*„Institutional Strengthening of Environmental Inspectorates”
1st Steering Committee 23rd of May 2003*

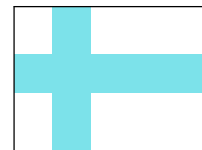
- 1. Some general Remarks on the Twinning Project**
- 2. Introduction of the Twinning Team**
- 3. 1st Quarterly Report**
- 4. Missions of Short Term Experts**
- 5. Elaboration of Questionnaire**
- 6. Workshops 1 + 2**



*„Institutional Strengthening of Environmental Inspectorates”
1st Steering Committee 23rd of May 2003*

Training

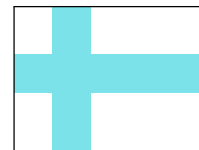
Problems + Proposals



*„Institutional Strengthening of Environmental Inspectorates”
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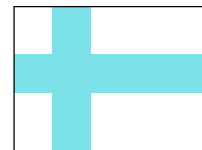
1. Who will get Training?

- **300 employees +**
- **a core group of 18 future trainers**



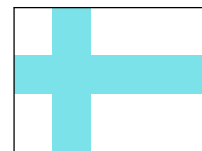
2. What will be trained?

- **Urban Waste Water Treatment (91/271/EEC)**
- **Dangerous Substance in Water (80/68/EEC)**
- **Waste Management (75/442/EEC)**
- **Hazardous Waste Management (91/689/EEC)**
- **Large Combustion Plants (80/2001/EC)**
- **Incineration of Hazardous Waste (76/2000/EC) +**
- **Aarhus Convention +**
- **Minimum Criteria for Environmental Inspections (2001/331/EC) +**
- **Regulatory Cycle Procedures**



3. How will Training be organized?

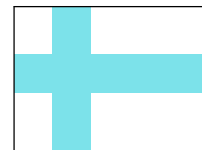
- **4-days-week training for 18 future trainer**
- **3-days-week training for 12 groups with 25 employees each**
- **all groups get a mixed training of at least 2 different EU Directives + + +**
- **all trainees will have to pass a test in order to get a Certificate in the end**



4. Where will Training take Place?

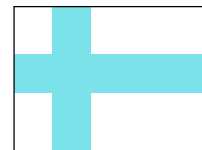
The Regional Environmental Center for Central and Eastern Europe (REC) at Szentendre would be able to manage this lot of training with interpreters and accomodation. Advantages of one place for the whole:

- training mixtures could be provided in a flexible way,**
- as different groups of trainees get managed parallel they will get to know each other and will keep on networking in the future**
- thus future generations of trainers and inspectors will be created being well prepared for the accesion**



5. How will Training be financed?

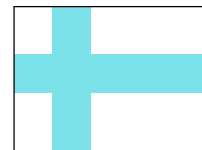
- **Twinning Project budget covers financing of Trainers and Interpreters.**
- **Training facilities, rooming + catering have to be provided by the Hungarian partners.**
- **A working group “Training” should elaborate solutions.**



Co-operation of Twinning Projects

Proposal for a common website

- **a coordinating instrument for the MoEW**
- **all participants can get provided new infos**
- **platform for all twidders and involved Authorities to get informed of each other**
- **Start financing by this project**
- **webmaster nominated by the MoEW**
- **results will be transferred to website of MoEW when projects will be finished**



Lack of Office for Short Term Experts

- **22 Short Term Experts are involved**
- **In some cases they stay 3 – 4 weeks**
- **There is no room at all for them to work**
- **MoEW + NIENC have to find a solution**

